



Personnel Commission
AGENDA OF REGULAR MEETING
Wednesday, October 10, 2018 - 5:30 P.M.
Site 18, Room 125
37230 37th Street East, Palmdale, CA 93550

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Mrs. Kathleen Duren, Chairperson
Mr. Don Wilson, Vice Chairperson
Mrs. Deneese Thompson, Commissioner
Ms. Mary Theus, Interim Director, Personnel Commission

I. PRELIMINARY BUSINESS

ACTION

A. Approval of Meeting Minutes – September 12, 2018

16-18/19

II. PUBLIC COMMENTS

- A. Comments Concerning Items on the Agenda
- B. Comments from Members of the General Public Regarding Non-Agenda Items

III. CONSENT AGENDA

Actions proposed for the Consent Agenda are items consistent with adopted rules and regulations of the Personnel Commission and are deemed routine in nature. They will be acted upon in one motion, without discussion, unless members of the Personnel Commission, staff, or a member in the audience requests an items removal. The item will be removed from the motion to approve and will be discussed immediately following the Consent Agenda.

ACTION

- A. Approval of Consent Agenda
 - 1. Ratification of Eligibility List
 - 2. Extension of Eligibility List(s)
 - 3. Nullification of Eligibility List(s)
 - 4. Ratification of Transfers

17-18/19

IV. NEW BUSINESS

ACTION

A. Approval of Expense over \$500 - Laptop Computers

18-18/19

V. INFORMATION/REPORTS

Info Only

- A. Expenses Review
- B. Classified Update
- C. Interim Director, Personnel Commission
- D. Comments from Commissioners

VI. RECESS TO CLOSED SESSION

- A. With respect to every item of business to be discussed in closed session, pursuant to Government Code, Section 54957
 - 1. Public Employee: Discipline/Dismissal/Release

VII. RECONVENE TO OPEN SESSION

VIII. REPORT OUT ACTIONS TAKEN (if any) IN CLOSED SESSION

- A. With respect to every item of business to be discussed in closed session, pursuant to Government Code, Section 54957
 - 1. Public Employee: Discipline/Dismissal/Release

IX. DATE/TIME OF NEXT PERSONNEL COMMISSION MEETING: October 24, 2018 at 5:30 P.M.

OPEN SESSION ADJOURNMENT _____ P.M.

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Personnel Commission office at 661 285 2902. Notification 48 hours prior to the meeting will enable to the Commission to make reasonable arrangements to ensure accessibility to this meeting.

As of July 1, 2008, the District is required to make documents (revised or otherwise) distributed to the Personnel Commission within 72 hours of a meeting, simultaneously available for public review, provided such documents are not otherwise exempt from public disclosure. Such documents will be available for public review in the Personnel Commission office.

Personnel Commission Meeting
of the
Palmdale School District

Minutes of September 12, 2018 Scheduled Meeting

CALL TO ORDER	Chairperson Kathleen Duren called the meeting to order at 5:30 p.m., followed by the Pledge of Allegiance led by Mrs. Duren.
MEMBERS PRESENT	Mrs. Kathleen Duren, Chairperson Mr. Don Wilson, Vice Chairperson Mrs. Deneese Thompson, Commissioner A quorum was present
STAFF PRESENT	Ms. Mary Theus, Interim Director, Personnel Commission Mrs. Susan McCormick, Administrative Secretary
PRELIMINARY BUSINESS	Mr. Wilson moved to approve the minutes of the August 22, 2018 meeting, with Mrs. Thompson providing a second, and discussion was called for. Hearing none, Mrs. Duren called for the vote and the motion passed unanimously.
PUBLIC COMMENTS CONCERNING AGENDA ITEMS	None
PUBLIC COMMENTS CONCERNING NON-AGENDA ITEMS	Eva Garcia, School Secretary, thanked the Board for listening to the concerns expressed at the last meeting. She indicated that the School Secretaries look forward to the restoration of the CSEA chapter's Executive Board to hear updated information. Stacy Bryant, Deputy Superintendent, introduced Solange Henriquez as the new Assistant Director, Human Resources. Dr. Henriquez will be attending the Personnel Commission meetings going forward. She will also contact Ms. Theus regarding meetings to discuss classified salary schedules.
CONSENT AGENDA	Mrs. Thompson moved to approve the Consent Agenda as presented, with Mr. Wilson providing a second, and discussion was called for. Hearing none, Mrs. Duren called for the vote, and the motion passed unanimously.
NEW BUSINESS	Ratification of Eligibility Lists with Less Than Three Ranks: Paraeducator-Certified Interpreter (DHH) Paraeducator-Certified Interpreter II (DHH) Mrs. Thompson moved to ratify the Eligibility Lists with Less Than Three Ranks as presented, with Mr. Wilson providing a second, and discussion was called for. Hearing none, Mrs. Duren called for the vote and the motion passed unanimously.

2019 CSPCA Annual Conference

Mr. Wilson moved to approve the Commissioners' attendance at the CSPCA annual conference, with Mrs. Thompson providing a second, and discussion was called for. Ms. Theus provided information on accommodations, noting that the conference registration information is not yet available. She added that the accommodations should be secured as soon as possible to take advantage of promotional pricing. Mrs. Duren then called for the vote, and the motion passed unanimously.

2019 CSPCA Merit System Academy

Mr. Wilson moved to approve Commissioners' attendance at the CSPCA Merit Academy, with Mrs. Thompson providing a second, and discussion was called for. Ms. Theus provided details about the Academy program, and the Commission was polled for interest in attending. Mrs. Duren then called for the vote, and the motion was passed unanimously.

INFORMATION / REPORTS

Expense Report

The Commissioners reviewed the expenses for the month of August, as well as the 2017-18 year-end expenses.

Classified Update

Ms. Theus distributed the Classified Update to the Commission. She provided an update on the recruitment for Transportation Field Supervisor.

Interim Director, Personnel Commission

Ms. Theus provided an update on the feasibility of using Chromebooks to allow for more candidates to take exams. She showed the Commissioners an actual Chromebook, and after discussion it was determined that the size of the keyboard and screen makes these impractical for employment exams. Ms. Theus will continue looking into laptops as an alternative, and also confirmed that all exams are now online.

Comments from Commissioners

Mrs. Thompson expressed concern over the lack of availability of Paraeducator-Interpreters and Translators. Ms. Theus noted that there is a shortage of candidates, likely due to the certifications required.

Mrs. Duren shared her interest in attending the PCASC luncheon on November 2nd, and extended an invitation to the other Commissioners, Ms. Theus and Dr. Henriquez, and to the new CSEA Chapter President if one is elected by that time. The presentation topic is regarding the Janus Supreme Court decision.

RECESS TO CLOSED SESSION

Recess to closed session at 5:52 P.M.

A. With respect to every item of business to be discussed in closed session, pursuant to Government Code Section 54957

1. Public Employee Discipline/Dismissal/Release

RECONVENE TO OPEN SESSION

Reconvened to open session at 6:37 P.M.

REPORT OUT OF CLOSED SESSION

With no action taken, there is no report.

NEXT MEETING

The next regular meeting of the Personnel Commission is scheduled for September 26, 2018 at 5:30 P.M. in Room 125 at Site 18.

ADJOURNMENT

On a motion made by Mrs. Thompson, the meeting was adjourned at 6:37 P.M.

Respectfully submitted,



Mary Theus

Interim Director, Personnel Commission

APPROVED:

Kathleen Duren, Chairperson

Don Wilson, Vice Chairperson

Deneese Thompson, Commissioner



Classified Update for September 12, 2018

1. Testing Status:

Credentials Analyst	Performance/written exam pending
Crossing Guard	Written exam 09/13/18
Executive Assistant-Confidential	Performance/written exam pending
Executive Assistant-Non Confidential	Performance/written exam pending
Health Technician LVN	QAI pending
Instructional Assistant I	Written exam 09/11 and 9/12/18
Library Aide	Performance/Written exam 09/20/18
Transportation Field Supervisor	Written exam 09/18/18

2. Postings:

Bilingual ECE Teacher Assistant	Continuous
Bilingual Instructional Assistant	Closes 09/28/18
ECE Teacher Assistant	Continuous
Head Start/State Preschool Fiscal Officer	Closes 10/01/18
Library Aide	Closes 09/12/18
Occupational Therapist	Continuous
Paraeducator Certified Interpreter	Continuous
Paraeducator Certified Interpreter II	Continuous
Paraeducator Moderate to Severe	Closes 09/20/18
Special Education Instructional Asst.	Closes 09/21/18

**PALMDALE SCHOOL DISTRICT
PERSONNEL COMMISSION
October 10, 2018**

CLASSIFIED RECRUITMENT SUMMARY REPORT

Job Classification	Open Date	Close Date	Written Exam Date	QAI Date	Number of Applicants	Number Passed MQs	Number Passed Written	Passed Performance	Number Passed QAI	Number Eligible	Effective Date	Expiration Date	Merged *Yes/No	Total # of Ranks (Incl. merged)
Crossing Guard	08/20/18	09/07/18	09/13/18	NA	69	56	35	NA	NA	35	09/18/18	09/17/19	*Yes	10
Family Health Provider	08/02/18	08/22/18	08/30/18	09/06/18	32	12	7	NA	6	6	09/14/18	09/13/19	No	5
Instructional Assistant I	08/17/18	09/06/18	09/11/18	NA	113	76	55	NA	NA	55	09/13/18	09/12/19	*Yes	15
Library Aide	08/23/18	09/12/18	09/20/18	10/02/18	123	17	13	NA	13	13	10/02/18	10/01/19	*Yes	13
Mental Health Intensive Case Manager	07/09/18	08/09/18	NA	09/06/18	7	1	NA	NA	1	1	09/07/18	09/06/19	*Yes	4
Transportation Field Supervisor	08/09/18	09/10/18	09/18/18	10/01/18	37	19	14	NA	14	14	10/01/18	09/30/19	No	10

*Only new eligibles have the expiration date of the merged eligibility list; previous eligibles maintain the original expiration date.

This certifies the eligibility list process is complete and in compliance with pertinent Education Codes (merit system) and Personnel Commission Rules and Regulations.



Mary Theus
Interim Director, Personnel Commission

10/4/18

Date

AGENDA ITEM

MT:smc
17-18/19

AGENDA ITEM

TRANSFERS AND REASSIGNMENTS

	<u>Employee Name</u>	<u>Effective Date</u>	<u>Classification(s)</u>	<u>Comments</u>
a.	Burnell, Jessie	08/08/18	Custodian I, 8.0 hrs/12 mo from (ECE) to (TA)	Involuntary Transfer; Replacement for Michael Vaughn
b.	Castillo, Krystina	08/15/18	From Paraeducator/LVN (MZ) 6.5 hrs/182 days to Health Assistant/LVN (PDC Pre) 8.0 hrs/11 mos	Promotion; Growth
c.	Cato, Daisha	08/15/18	Special Education Instructional Assistant I, 5.75 hrs/182 days, from (MZ) to (First Steps Pre)	Program Relocation
d.	Colmenero, Jazmin	09/04/18	From Special Education Instructional Assistant I (CM), 5.75 hrs/182 days, to Parent/Community Liaison (OC), 8.0 hrs/182 days	Promotion; Replacement for Nataly Torres
e.	Contreras Figueroa, Jureth	08/15/18	Special Education Instructional Assistant I, 5.75 hrs/182 days, from (MZ) to (First Steps Pre)	Program Relocation
f.	Ephrem, Muluemebet	09/01/18	From Instructional Assistant I to Instructional Assistant II	Completion of Coursework
g.	Estrada, Petronila	09/10/18	Paraeducator-Moderate to Severe from (PDC) 5.75 hrs/182 days, to (BV) 6.5 hrs/182 days	Increase in hours by seniority
h.	Henriquez, Solange	09/04/18	From Head Start/State Preschool Fiscal Officer, Early Childhood Education, to Assistant Director, Human Resources, 8 hrs/12 mo.	Voluntary Demotion Replacement for Sandra McCoy
i.	Hill, Shamar L.	08/15/18	Special Education Instructional Assistant I, 5.75 hrs/182 days from (SW) to (DGM)	Reassignment; Elimination of Position Growth
j.	Issac, Mariah R.	09/20/18	Special Education Instructional Assistant I, 5.75 hrs/182 days, from (DR) to (First Steps Pre)	Voluntary Transfer
k.	Lawson, Amy Jo	08/15/18	Special Education Instructional Assistant II from (CM) 5.75 hrs/182 days to (BS) 6.5 hrs/182 days	Increase in hours by seniority; Growth
l.	Marzo, Jaime	08/31/18	From Technology Support Liaison, 8.0 hrs/11 mos, to Technology Support Specialist, 8.0 hrs/12 mo	Promotion Replacement for Henry Schneider
m.	Mendoza, Norma	08/31/18	From Instructional Assistant I (OT), 5.75 hrs/182 days, to Administrative Clerk I (SH), 5.75 hrs/10 mo	Promotion
n.	Mesa, Cynthia	08/13/18	Early Childhood Education Teacher Assistant, 3.75 hrs/185 days, from (Site 18) to (TA)	Voluntary Transfer Replacement for Elvie Beltran
o.	Mueller, Kayla Jo	08/15/18	Paraeducator Translator, 6.5 hrs/12 days, from (PLP) to (PDC)	Reassignment; Elimination of Position Growth

TRANSFERS AND REASSIGNMENTS

p.	Myers, Nancy	08/13/18	Early Childhood Education Teacher Assistant, 3.75 hrs/185 days, from (YU) to (Site 18)	Voluntary Transfer; Growth
q.	Orozco, Imelda	09/10/18	Paraeducator-Moderate to Severe, from (PDC) 5.75 hrs/182 days to (BV) 6.5 hrs/182 days	Increase in hours by seniority
r.	Ortiz, Jose	08/22/18	From Instructional Assistant I (MZ), 5.75 hrs/182 days, to Parent/Community Liaison (JH) 8.0 hrs/182 days	Promotion Replacement for Rocio Flores Folgar
s.	Osorio-Rivas, Maria G.	08/15/18	From Special Education Instructional Assistant I (PDC) 5.75 hrs/182 days to Bilingual Typist Clerk (PDC Pre) 5.75 hrs/10 mo	Promotion; Growth
t.	Puente, Sonia	08/15/18	Early Childhood Education Teacher Assistant, 3.75 hrs/182 days from (Antelope) to (DO)	Voluntary Transfer; Growth
u.	Ramirez de Galvez, Adriana	08/15/18	Special Education Instructional Assistant I from (PLP) 5.75 hrs/182 days, to (SAGE) 6.5 hrs/182 days	Increase in hours by seniority Replacement for Jennifer Webb
v.	Robles-Plascencia, Kimberly	09/10/18	From Child Nutrition Assistant I (OC) 3.0 hrs/182 days, to Custodian I (PLP) 8.0 hrs/12 mos.	Promotion, Replacement for Daniel King
w.	Rodio, Nikki	08/20/18	Special Education Instructional Assistant I from (SAGE) 5.75 hrs/182 days, to (DC) 6.5 hrs/182 days	Increase in hours by seniority; Growth
x.	Slade, Gregory	08/15/18	Student Interventionist 5.75 hrs/182 days, from (TA) to (DR)	Voluntary Transfer; Growth
y.	Villagrana, Isabel	08/15/18	Special Education Instructional Assistant I, 5.75 hrs/182 days, from (MZ) to (First Steps Pre)	Program Relocation
z.	Williams, Cassandra	08/15/18	Special Education Instructional Assistant I, 6.5 hrs/182 days from (QV) to (DW)	Reassignment; Elimination of Position Growth
aa.	Williams, Tenae	08/20/18	Special Education Instructional Assistant I from (BS) 5.75 hrs/182 days to (CA) 6.5 hrs/182 days	Increase in hours by seniority Replacement for Patricia Miller

This Solution Summary summarizes the document(s) that are attached hereto and such document(s) are incorporated into this Solution Summary by this reference. Customer's signature on this Solution Summary (or Customer's issuance of a purchase order in connection with this Solution Summary) shall represent Customer's agreement with each attached document and acknowledgement that the attached document(s) are represented accurately by this Solution Summary. Each document is governed by that certain agreement as stated within that individual document, or if no agreement is referenced, each document shall be governed by the Online General Terms and Conditions found on the internet at <http://www.convergeone.com/online-general-terms-and-conditions>. Professional Services not specifically itemized are not provided.

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This order is a configured order and/or contains software.

Solution Quote

Latitude 3590 qty 25 with Cart

Customer: Palmdale School District	Primary Contact: Wendy Powell
Customer ID: SWPALMDAL001	NAM: Zeina Ammar
Customer PO:	NAM Email: ZAmmar@convergeone.com
Comments: Naspo Contract# 7-15-70-34-003, CMAS # 3-15-70-2486E for Services, LACOE Bid No 15/16-1560 for anywhere carts	NAM Phone: +19092307134

#	Item Number	Manufacturer	Description	Qty	Unit Price	Extended Price
1	AC-LITE	ANYWHERECART	ANYWHERE CART LITE - 30 BAY SECURE CHARGING CART	1	\$622.00	\$622.00
2	ITLS-IMAGING	C1	ITLS IMAGING	25	\$43.00	\$1,075.00
3	210-ANYL	DELL	DELL LATITUDE 3590 BTX	25	\$485.00	\$12,125.00
	379-BCZU	DELL	Intel Core i3-6006U Processor (Dual Core, 2.0GHz, 3M cache,15W)	25	Included	Included
	619-AHKN	DELL	Win 10 Pro 64 English, French, Spanish	25	Included	Included
	658-BCSB	DELL	Microsoft(R) Office 30 Days Trial	25	Included	Included
	338-BNQC	DELL	Intel(R) Core(TM) i3-6006U Processor (Dual Core, 2.0GHz, 3M cache,15W), Integrated Intel HD 520 Graphics	25	Included	Included
	370-ADHZ	DELL	4GB, 1x4GB, DDR4 Memory	25	Included	Included
	400-AUNX	DELL	2.5" 500GB SATA 7200 RPM Hard Drive	25	Included	Included
	340-ADBJ	DELL	Thank You for Choosing Dell	25	Included	Included
	320-BCLV	DELL	Non-Touch WLAN LCD Cover with HD Camera	25	Included	Included
	391-BDNS	DELL	15.6" HD (1366x768) Non-Touch Anti-Glare, Camera & Microphone, WLAN Capable	25	Included	Included
	580-AGUB	DELL	Single Pointing Non-backlit US-English Keyboard	25	Included	Included

570-AADK	DELL	No Mouse	25	Included	Included
555-BDXS	DELL	Qualcomm QCA61x4A 802.11ac Dual Band (2x2) Wireless Adapter+ Bluetooth 4.1 Driver	25	Included	Included
555-BCMWW	DELL	Qualcomm QCA61x4A 802.11ac Dual Band (2x2) Wireless Adapter+ Bluetooth 4.1	25	Included	Included
362-BBBB	DELL	No Mobile Broadband Card	25	Included	Included
451-BCEW	DELL	3 Cell 42Whr ExpressChargeTM Capable Battery	25	Included	Included
450-ADTR	DELL	65 Watt AC Adapter	25	Included	Included
346-BCQP	DELL	No Fingerprint and No Smart Card	25	Included	Included
650-AAAM	DELL	No Anti-Virus Software	25	Included	Included
620-AAOH	DELL	No Media	25	Included	Included
998-CYPU	DELL	Fixed Hardware Configuration	25	Included	Included
340-BZFZ	DELL	Win 10 Quick Reference Guide, English/French	25	Included	Included
332-1286	DELL	US Order	25	Included	Included
430-XXYG	DELL	No Resource DVD / USB	25	Included	Included
525-0131	DELL	Dell Command Power Manager (DCPM)	25	Included	Included
525-BBCL	DELL	SupportAssist	25	Included	Included
640-BBLW	DELL	Dell(TM) Digital Delivery Cirrus Client	25	Included	Included
658-BBMR	DELL	Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)	25	Included	Included
658-BBRB	DELL	Waves Maxx Audio	25	Included	Included
658-BCUV	DELL	Dell Developed Recovery Environment	25	Included	Included
658-BDTB	DELL	System Shipment, Latitude 3490/3590	25	Included	Included
340-BSDH	DELL	Directship Info	25	Included	Included
340-BZFU	DELL	Shipping Material	25	Included	Included

Solution Name: Latitude 3590 qty 25 with Cart

Customer: Palmdale School District

	537-BBBL	DELL	US Power Cord	25	Included	Included
	340-AGIK	DELL	Safety/Environment and Regulatory Guide (English/French Multi-language)	25	Included	Included
	389-BHGC	DELL	Intel Core i3 Processor Skylake Label	25	Included	Included
	389-BEYY	DELL	Regulatory Label included	25	Included	Included
	460-BBEX	DELL	No Carrying Case	25	Included	Included
	387-BBNC	DELL	Energy Star Certified	25	Included	Included
	800-BBGQ	DELL	Smart Selection Shipment (M)	25	Included	Included
	452-BBSE	DELL	No Docking Station	25	Included	Included
	389-BKKL	DELL	EAN label	25	Included	Included
	340-ACQQ	DELL	No Option Included	25	Included	Included
	610-BBXQ	DELL	No Additional Hard Drive Selected	25	Included	Included
	997-6727	DELL	Dell Limited Hardware Warranty	25	Included	Included
	997-6735	DELL	Onsite/In-Home Service After Remote Diagnosis, 1 Year	25	Included	Included

Sub Total: **\$13,822.00**

Tax: **\$1,210.97**

Shipping: **\$100.00**

Recycle Fee: **\$150.00**

Total: \$15,282.97

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This order is a configured order and/or contains software.

Solution Quote

Dell Wireless Mouse-WM326

Customer: Palmdale School District	Primary Contact: Wendy Powell
Customer ID: SWPALMDAL001	NAM: Zeina Ammar
Customer PO:	NAM Email: ZAmmar@convergeone.com
NASPO Contract# 7-15-70-34-003	NAM Phone: +19092307134

#	Item Number	Manufacturer	Description	Qty	Unit Price	Extended Price
	1 570-AANS	DELL	570-AANS - Dell Wireless Mouse-WM326	25	\$20.30	\$507.50

Sub Total: **\$507.50**

Tax: **\$48.22**

Shipping: **\$0.00**

Recycle Fee: **\$0.00**

Total: \$555.72

PALMDALE SCHOOL DISTRICT

PERSONNEL COMMISSION

AGENDA ITEM

DATE: October 10, 2018 X REPORT
TO: Personnel Commission ACTION
FROM: Mary Theus
Interim Director, Personnel Commission
RE: MONTHLY EXPENSES REVIEW

BACKGROUND

Attached are the expenses as captured by Infinite Visions for the dates listed at the top of the report. Expenses are categorized by Object code.

STATUS

This action supports student achievement by procuring supplies, materials, equipment and services while ensuring that district funds are being managed in accordance with all applicable state and federal laws and Board policy.

The Commissioners will review transactions entered into by the Personnel Commission Director or employees delegated with the authority to procure supplies, materials, apparatus, equipment, and services.

RECOMMENDATION

It is recommended that the Personnel Commission review the monthly expenses as presented by the attached report from Infinite Visions.

Palmdale School District

Personnel Commission 230

From Date: 9/1/2018

To Date: 9/30/2018

Fiscal Year: 2018-2019

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Bal	%Bud
Transaction Detail (Standard)								
<u>Reference Number</u>	<u>Requisition Number</u>	<u>PO/Ship Number</u>	<u>Description</u>	<u>Name</u>	<u>Journal</u>	<u>Amount</u>		
8292018	91103	191047	AP POSTING	VINCE'S PIZZA & GRILL	Accounts Payable	\$33.33		
AUG2018	91105	191192	AP POSTING	STATER BROTHERS MARKETS	Accounts Payable	\$121.36		
PINV0467689	92022	192043	AP POSTING	SOUTHWEST SCHOOL & OFFICE	Accounts Payable	\$78.68		
						Detail Total:	\$233.37	
01.0.00000.0.00000.74400.4380.	Supplies-Technology	\$1,950.00	\$0.00	\$0.00	\$1,950.00	\$0.00	\$1,950.00	100.00%
2300000								
01.0.00000.0.00000.74400.4420.	Non Cap Asset	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
2300000								
01.0.00000.0.00000.74400.4480.	Non Cap Asset Technology	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
2300000								
01.0.00000.0.00000.74400.5210.	Mileage	\$2,000.00	\$0.00	\$23.11	\$1,976.89	\$0.00	\$1,976.89	98.84%
2300000								
01.0.00000.0.00000.74400.5220.	Conferences/Mileage	\$8,000.00	\$0.00	\$0.00	\$8,000.00	\$380.67	\$7,619.33	95.24%
2300000								
01.0.00000.0.00000.74400.5310.	District Membership	\$3,350.00	\$0.00	\$3,350.00	\$0.00	\$0.00	\$0.00	0.00%
2300000								
01.0.00000.0.00000.74400.5712.	Direct Costs-Printing	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
2300000								
01.0.00000.0.00000.74400.5719.	Direct Costs-Mailing Services	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
2300000								
01.0.00000.0.00000.74400.5810.	Advertising - Legal	\$9,940.00	\$457.05	\$457.05	\$9,482.95	\$879.24	\$8,603.71	86.56%
2300000								

Transaction Detail (Standard)								
<u>Reference Number</u>	<u>Requisition Number</u>	<u>PO/Ship Number</u>	<u>Description</u>	<u>Name</u>	<u>Journal</u>	<u>Amount</u>		
300014607	91602	191801	AP POSTING	A V PRESS	Accounts Payable	\$177.05		
3263432	92461	192425	AP POSTING	ACSA FOUNDATION FOR EDUC ADMN	Accounts Payable	\$280.00		
3263432	92772	192690	AP POSTING	BOXWOOD TECHNOLOGY INC	Accounts Payable	\$280.00		
3263432	92461	192425	VOID: Wrong vendor	ACSA FOUNDATION FOR EDUC ADMN	Accounts Payable	(\$280.00)		
						Detail Total:	\$457.05	
01.0.00000.0.00000.74400.5822.	Legal Expenses	\$65,000.00	\$2,449.00	\$6,027.40	\$58,972.60	\$58,972.60	\$0.00	0.00%
2300000								

Transaction Detail (Standard)								
<u>Reference Number</u>	<u>Requisition Number</u>	<u>PO/Ship Number</u>	<u>Description</u>	<u>Name</u>	<u>Journal</u>	<u>Amount</u>		
597891	91247	191250	AP POSTING	FAGEN FRIEDMAN & FULFROST	Accounts Payable	\$217.00		
597892	91247	191250	AP POSTING	FAGEN FRIEDMAN & FULFROST	Accounts Payable	\$403.00		
597893	91247	191250	AP POSTING	FAGEN FRIEDMAN & FULFROST	Accounts Payable	\$713.00		
597894	91247	191250	AP POSTING	FAGEN FRIEDMAN & FULFROST	Accounts Payable	\$1,116.00		
						Detail Total:	\$2,449.00	

Palmdale School District

Personnel Commission 230

From Date: 9/1/2018

To Date: 9/30/2018

Fiscal Year: 2018-2019

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Bal	%Bud																					
01.0.00000.0.00000.74400.5828.2300000	Software Support	\$24,530.00	\$12,678.50	\$24,295.20	\$234.80	\$0.00	\$234.80	0.96%																					
<div>Transaction Detail (Standard)</div> <table><tr><th>Reference Number</th><th>Requisition Number</th><th>PO/Ship Number</th><th>Description</th><th>Name</th><th>Journal</th><th>Amount</th></tr><tr><td>INV24828</td><td>91397</td><td>191991</td><td>AP POSTING</td><td>NEOGOV</td><td>Accounts Payable</td><td>\$12,678.50</td></tr><tr><td colspan="6">Detail Total:</td><td>\$12,678.50</td></tr></table>									Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount	INV24828	91397	191991	AP POSTING	NEOGOV	Accounts Payable	\$12,678.50	Detail Total:						\$12,678.50
Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount																							
INV24828	91397	191991	AP POSTING	NEOGOV	Accounts Payable	\$12,678.50																							
Detail Total:						\$12,678.50																							
01.0.00000.0.00000.74400.5830.2300000	Consultants	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	100.00%																					
01.0.00000.0.00000.74400.5890.2300000	Other Operation Services	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00	100.00%																					
01.0.00000.0.00000.74400.5899.2300000	Suspense	\$1,098.00	\$0.00	\$0.00	\$1,098.00	\$0.00	\$1,098.00	100.00%																					
Function: Personnel Commission - 74400		\$753,909.00	\$57,313.64	\$109,523.24	\$644,385.76	\$60,931.44	\$583,454.32	77.39 %																					
01.0.00000.0.00000.82000.2230.2300000	Custodian	\$11,658.00	\$971.46	\$1,942.92	\$9,715.08	\$0.00	\$9,715.08	83.33%																					
01.0.00000.0.00000.82000.4320.2300000	Supplies	\$1,930.00	\$0.00	\$0.00	\$1,930.00	\$0.00	\$1,930.00	100.00%																					
01.0.00000.0.00000.82000.4393.2300000	Water, Bottled	\$200.00	\$0.00	\$0.00	\$200.00	\$200.00	\$0.00	0.00%																					
Function: Operations - 82000		\$22,091.00	\$1,727.59	\$3,042.18	\$19,048.82	\$200.00	\$18,848.82	85.32 %																					
Grand Total:		\$776,000.00	\$59,041.23	\$112,565.42	\$663,434.58	\$61,131.44	\$602,303.14	77.62%																					

End of Report